

# Operations Supervisor

## Access World USA

### Company

Access World (100% subsidiary of Glencore PLC) is a global commodities warehousing and logistics business. Access World has its Head Office in Zug, Switzerland and operates in various regions across Europe, the Americas, Africa and Asia-Pacific, each with their own corporate functions including business development, finance, legal, and operations.

We are a diverse and dynamic company looking for people who are driven, committed, and passionate. Access World USA is looking for an ambitious Operations Supervisor.

### What to Expect

The Operations Supervisor is responsible for supporting the company's goals by planning, directing and supervising daily inbound/outbound processes of material. You will manage employees to ensure efficiency in operations.

### Operations Supervisor at Access World USA

#### Responsibilities Include:

- In collaboration with Regional Ops Manager, manage warehouse operations to ensure efficient and effective work performance
- Responsible for training forklift operators and other warehouse employees, ensuring that appropriate SOP, policies and other instructions are followed
- Determine temporary and permanent staffing needs for warehouse operations, by evaluation of volumes and future needs
- Monitor workforce and confer with Regional Ops Mgr. regarding employee overtime hours to maximize labor utilization and minimize labor expense
- In collaboration with Regional Ops Manager, recommend warehouse safety and security programs, and optimal space allocations for freight
- Inspect warehouse facilities and equipment and ensure safety compliance
- Coordinates and manages temporary labor and warehouse locations
- Ensures work practices adhere to all applicable federal, state, local and industry regulatory standards – including but not limited to FTZ and LME
- Ensure products are handled properly to minimize damage and preserve quality
- Partner with Health and Safety Manager, conduct a variety of safety and operational audits and encourage a sense of responsibility and ownership of employees
- Manage employee performance through training/coaching and assessment. Work with employees to encourage development and growth opportunities

#### Position Requirements - Experience, Education and Skills:

- Minimum of 5 years' experience in the warehousing/logistic/import/export industry
- Excellent interpersonal and communication skills, with the ability to work with all levels of the organization
- Strong analytical and critical-thinking skills.
- Computer Proficiency (Word, Outlook, Excel)
- General knowledge of warehouse safety and OSHA regulations
- Knowledge of principles and methods for moving goods by air, rail, sea, or road, including the relative costs and benefits
- Demonstrated ability to motivate, supervise and develop staff
- Ability to thrive in a fast-paced environment with shifting and competing priorities
- Knowledge of FTZ and LME regulations and experience handling, tallying and stacking LME metals is desired, but not required

Please apply directly to the email address below:  
[AWRecruiter@accessworld.com](mailto:AWRecruiter@accessworld.com)